

# SERVICE PROVIDER REPORT FORM



**AGENCY:** Kenosha Area Family & Aging Services, Inc

**PROGRAM:** Family Preservation

**CONTRACT ID #:** KAFA-FP-08

**CONTACT PERSON:** Carmyn Hough BACC Director

**QUARTER:** Fourth

**DATE SUBMITTED:** January 12th, 2009

**SUBMITTED TO:** Kenosha County Division of Children and Family Services

	JAN	FEB	MAR	YTD	APR	MAY	JUN	YTD	JUL	AUG	SEP	YTD	OCT	NOV	DEC	YTD
<b><u>SERVICE LEVEL</u></b>																
ACTIVE BEGINNING OF PERIOD	17	13	15	17	16	21	18	17	21	18	16	17	25	24	18	17
OPENED	4	7	6	17	7	4	9	37	4	5	11	57	10	4	9	80
CLOSED	8	5	5	18	2	7	6	33	7	7	2	49	11	10	5	75
ACTIVE END OF PERIOD	13	15	16	16	21	18	21	21	18	16	25	25	24	18	22	22
NUMBER SERVED	21	20	21	34	23	25	27	54	25	23	27	74	35	28	27	97
<b><u>CASE CLOSURE REASONS</u></b>																
COMPLETED PROGRAM	3	1	3	7	1	4	0	12	6	4	1	23	8	3	2	36
FAMILY/PARTICIPANT MOVED	0	0	0	0	0	1	0	1	0	0	0	1	0	1	0	2
NON-COMPLIANCE	3	1	1	5	0	0	2	7	0	2	1	10	1	0	0	11
OBJECTIVES NOT ACHIEVED	1	0	0	1	0	1	0	2	0	1	0	3	1	1	2	7
OTHER REASON (specify in narrative)	0	2	0	2	1	0	1	4	0	0	0	4	1	1	0	6
PLACED IN SUBSTITUTE CARE	0	0	0	0	0	1	2	3	1	0	0	4	0	4	0	8
REFERRED TO ANOTHER PROGRAM	1	0	1	2	0	0	1	3	0	0	0	3	0	0	1	4
RUNAWAY OR AWOL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
WAIVED INTO ADULT COURT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL CLOSED	8	4	5	17	2	7	6	32	7	7	2	48	11	10	5	74
<b><u>REFERRAL ACTIVITY</u></b>																
ACCEPTED INTO PROGRAM	2	7	6	15	7	4	9	35	4	5	10	54	10	4	9	77
REFUSED SERVICES	2	0	0	2	0	0	0	2	0	1	1	4	0	0	0	4
INELIGIBLE - DID NOT OPEN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
WAIT-LISTED	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PENDING	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL NUMBER OF REFERRALS	4	7	6	17	7	4	9	37	4	6	11	58	10	4	9	81

<b>JANUARY: Enter data for EVERY participant served by your program during the month.</b>																
<b>FEBRUARY - DECEMBER: Enter data for NEW participants ONLY.</b>																
	JAN ALL	FEB NEW	MAR NEW	YTD	APR NEW	MAY NEW	JUN NEW	YTD	JUL NEW	AUG NEW	SEP NEW	YTD	OCT NEW	NOV NEW	DEC NEW	YTD
<b><u>HOUSEHOLD COMPOSITION</u></b>																
TWO PARENTS	0	4	2	6	2	0	4	12	1	1	4	18	5	3	2	28
SINGLE MOTHER	4	3	4	11	5	4	4	24	3	3	6	36	5	1	6	48
SINGLE FATHER	0	0	0	0	0	0	1	1	0	1	0	2	0	0	1	3
GRANDPARENT(S)	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	1
OTHER RELATIVE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL HOUSEHOLDS</b>	<b>4</b>	<b>7</b>	<b>6</b>	<b>17</b>	<b>7</b>	<b>4</b>	<b>9</b>	<b>37</b>	<b>4</b>	<b>5</b>	<b>11</b>	<b>57</b>	<b>10</b>	<b>4</b>	<b>9</b>	<b>80</b>
<b><u>HOUSEHOLD RESIDENCE</u></b>																
CITY OF KENOSHA	4	7	5	16	6	4	9	35	3	3	7	48	9	4	6	67
PLEASANT PRAIRIE	0	0	1	1	0	0	0	1	0	1	1	3	0	0	0	3
BRISTOL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PADDOCK LAKE	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
SALEM	0	0	0	0	0	0	0	0	0	0	1	1	0	0	1	2
SILVER LAKE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SOMERS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TREVOR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TWIN LAKES	0	0	0	0	1	0	0	1	1	1	0	3	0	0	2	5
OTHER	0	0	0	0	0	0	0	0	0	0	2	2	0	0	0	2
<b>TOTAL HOUSEHOLDS</b>	<b>4</b>	<b>7</b>	<b>6</b>	<b>17</b>	<b>7</b>	<b>4</b>	<b>9</b>	<b>37</b>	<b>4</b>	<b>5</b>	<b>11</b>	<b>57</b>	<b>10</b>	<b>4</b>	<b>9</b>	<b>80</b>

<b>JANUARY: Enter data for EVERY participant served by your program during the month.</b>																
<b>FEBRUARY - DECEMBER: Enter data for NEW participants ONLY.</b>																
	JAN ALL	FEB NEW	MAR NEW	YTD	APR NEW	MAY NEW	JUN NEW	YTD	JUL NEW	AUG NEW	SEP NEW	YTD	OCT NEW	NOV NEW	DEC NEW	YTD
<b><u>HOUSEHOLD INCOME</u></b>																
ZERO INCOME	3	4	3	10	4	3	7	24	3	4	9	40	3	3	8	54
EXTREMELY LOW	1	2	1	4	1	0	1	6	1	0	1	8	3	0	0	11
VERY LOW INCOME	0	0	0	0	0	1	0	1	0	0	1	2	1	1	0	4
LOW INCOME	0	0	0	0	2	0	1	3	0	0	0	3	1	0	1	5
ABOVE LOW INCOME	0	1	2	3	0	0	0	3	0	1	0	4	2	0	0	6
<b>TOTAL HOUSEHOLDS</b>	<b>4</b>	<b>7</b>	<b>6</b>	<b>17</b>	<b>7</b>	<b>4</b>	<b>9</b>	<b>37</b>	<b>4</b>	<b>5</b>	<b>11</b>	<b>57</b>	<b>10</b>	<b>4</b>	<b>9</b>	<b>80</b>
<b><u>GENDER (all participants)</u></b>																
MALE	11	18	8	37	17	4	18	76	4	8	14	102	15	7	12	136
FEMALE	6	11	13	30	20	10	16	76	10	7	19	112	24	9	19	164
<b>TOTAL PARTICIPANTS</b>	<b>17</b>	<b>29</b>	<b>21</b>	<b>67</b>	<b>37</b>	<b>14</b>	<b>34</b>	<b>152</b>	<b>14</b>	<b>15</b>	<b>33</b>	<b>214</b>	<b>39</b>	<b>16</b>	<b>31</b>	<b>300</b>
<b><u>AGE OF CHILDREN</u></b>																
0-5 YEARS ( <i>preschool</i> )	5	7	4	16	8	4	6	34	6	8	13	61	10	3	8	82
6-10 YEARS ( <i>elementary school</i> )	4	3	3	10	9	1	6	26	1	0	6	33	7	4	2	46
11-13 YEARS ( <i>middle school</i> )	1	4	4	9	4	2	6	21	1	0	0	22	3	0	4	29
14-18 YEARS ( <i>high school</i> )	1	3	1	5	5	3	4	17	1	0	1	19	4	2	7	32
<b>TOTAL CHILDREN</b>	<b>11</b>	<b>17</b>	<b>12</b>	<b>40</b>	<b>26</b>	<b>10</b>	<b>22</b>	<b>98</b>	<b>9</b>	<b>8</b>	<b>20</b>	<b>135</b>	<b>24</b>	<b>9</b>	<b>21</b>	<b>189</b>
<b><u>AGE OF ADULTS</u></b>																
19-21 YEARS ( <i>young adults</i> )	0	0	0	0	1	0	0	1	0	1	0	2	2	1	1	6
22-59 YEARS ( <i>adult</i> )	6	12	8	26	10	4	11	51	5	6	13	75	13	5	9	102
60+ YEARS ( <i>senior</i> )	0	0	1	1	0	0	1	2	0	0	0	2	0	1	0	3
<b>TOTAL ADULTS</b>	<b>6</b>	<b>12</b>	<b>9</b>	<b>27</b>	<b>11</b>	<b>4</b>	<b>12</b>	<b>54</b>	<b>5</b>	<b>7</b>	<b>13</b>	<b>79</b>	<b>15</b>	<b>7</b>	<b>10</b>	<b>111</b>

<b>JANUARY: Enter data for EVERY participant served by your program during the month.</b>																
<b>FEBRUARY - DECEMBER: Enter data for NEW participants ONLY.</b>																
	JAN ALL	FEB NEW	MAR NEW	YTD	APR NEW	MAY NEW	JUN NEW	YTD	JUL NEW	AUG NEW	SEP NEW	YTD	OCT NEW	NOV NEW	DEC NEW	YTD
<b><u>RACE (INCLUDING HISPANIC ORIGIN)</u></b>																
<b>WHITE</b>	9	11	12	32	7	7	13	59	10	12	23	104	19	10	21	154
<i>Hispanic Origin</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>AFRICAN AMERICAN</b>	6	6	6	18	24	5	17	64	4	3	1	72	11	1	4	88
<i>Hispanic Origin</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>ASIAN</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Hispanic Origin</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>NATIVE AMERICAN</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Hispanic Origin</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>AFRICAN AMERICAN &amp; WHITE</b>	2	5	1	8	2	2	1	13	0	0	0	13	6	2	0	21
<i>Hispanic Origin</i>	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	2
<b>OTHER</b>	0	7	2	9	4	0	3	16	0	0	9	25	3	3	6	37
<i>Hispanic Origin</i>	0	7	2	9	0	0	3	12	0	0	0	12	3	3	6	24
<b>TOTAL (RACE)</b>	17	29	21	67	37	14	34	152	14	15	33	214	39	16	31	300
<b>TOTAL (HISPANIC ORIGIN)</b>	0	7	2	9	0	0	3	12	0	0	0	12	5	3	6	26

Note: If the word TRUE does not appear to the right, the RACE portion of the demographics above has been completed incorrectly. Total RACE must equal the total number of participants served.

TRUE

TRUE

TRUE

TRUE

<b><u>SERVICE LEVEL</u></b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>
<b>ACTIVE BEGINNING OF PERIOD</b>	<b>17</b>	<b>16</b>	<b>21</b>	<b>25</b>
OPENED	17	20	20	23
CLOSED	18	15	16	26
<b>ACTIVE END OF PERIOD</b>	<b>16</b>	<b>21</b>	<b>25</b>	<b>22</b>
<b>NUMBER OF INDIVIDUALS SERVED</b>	<b>34</b>	<b>36</b>	<b>41</b>	<b>48</b>

<b><u>CASE CLOSURE REASONS</u></b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>
COMPLETED PROGRAM	7	5	11	13
FAMILY/PARTICIPANT MOVED	0	1	0	1
NON-COMPLIANCE	5	2	3	1
OBJECTIVES NOT ACHIEVED	1	1	1	4
OTHER REASONS	2	2	0	2
PLACED IN SUBSTITUTE CARE	0	3	1	4
REFERRED TO ANOTHER PROGRAM	2	1	0	1
RUNAWAY OR AWOL	0	0	0	0
WAIVED INTO ADULT COURT	0	0	0	0
<b>TOTAL CLOSED</b>	<b>17</b>	<b>15</b>	<b>16</b>	<b>26</b>

<b><u>REFERRAL ACTIVITY</u></b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>
ACCEPTED INTO PROGRAM	15	20	19	23
REFUSED SERVICES	2	0	2	0
INELIGIBLE - DID NOT OPEN	0	0	0	0
WAIT-LISTED	0	0	0	0
PENDING	0	0	0	0
<b>TOTAL NUMBER OF REFERRALS</b>	<b>17</b>	<b>20</b>	<b>21</b>	<b>23</b>

<b>OUTCOMES: Document program outcomes along with target and achievement levels below.</b>																
<b>Outcomes</b>	<b>Quarter 1</b>				<b>Quarter 2</b>				<b>Quarter 3</b>				<b>Quarter 4</b>			
	<b>Number Achieved</b>	<b>Number Possible</b>	<b>Target %</b>	<b>Achieved %</b>	<b>Number Achieved</b>	<b>Number Possible</b>	<b>Target %</b>	<b>Achieved %</b>	<b>Number Achieved</b>	<b>Number Possible</b>	<b>Target %</b>	<b>Achieved %</b>	<b>Number Achieved</b>	<b>Number Possible</b>	<b>Target %</b>	<b>Achieved %</b>
Families will learn to provide a safe physical environment for the children.	7	7		100%	5	5	0%	100%	11	11	0%	100%	13	13	0%	100%
Families will define and learn stress management.	6	7		86%	5	5	0%	100%	10	11	0%	91%	12	13	0%	92%
ADOA assessed families will be referred to an AODA program.	2	2		100%	1	1	0%	100%	2	2	0%	100%	5	5	0%	100%
Families with mental health issues will be referred to a mental health official/program	2	2		100%	1	1	0%	100%	0	0	0%	####	1	2	0%	50%
Families will learn and implement positive parenting skills	7	7		100%	5	5	0%	100%	11	11	0%	100%	12	13	0%	92%
Families will learn anger management.	2	2		100%	0	0	0%	####			0%	####	2	4	0%	50%
Families with unmet medical needs have been referred to appropriate medical personnel	2	2		100%	1	1	0%	100%	1	1	0%	100%	4	4	0%	100%
Families will be safe and stable (Children in home after 1 year.)	12	14		86%	8	12	0%	67%	5	8	0%	63%	12	13	0%	92%
Families will have no substantiated abuse/neglect reports after 1 year.	13	14		93%	11	12	0%	92%	8	8	0%	100%	12	13	0%	92%

Outcomes Status Year-To-Date													
Outcomes	Target Percent	Quarter 1 YTD			Quarter 2 YTD			Quarter 3 YTD			Quarter 4 YTD		
		Number Achieved	Number Possible	Percent Achieved	Number Achieved	Number Possible	Percent Achieved	Number Achieved	Number Possible	Percent Achieved	Number Achieved	Number Possible	Percent Achieved
Families will learn to provide a safe physical environment for the children.	0%	7	7	100%	12	12	100%	23	23	100%	36	36	100%
Families will define and learn stress management.	0%	6	7	86%	11	12	92%	21	23	91%	33	36	92%
ADOA assessed families will be referred to an AODA program.	0%	2	2	100%	3	3	100%	5	5	100%	10	10	100%
Families with mental health issues will be referred to a mental health official/program	0%	2	2	100%	3	3	100%	0	0	#DIV/0!	4	5	80%
Families will learn and implement positive parenting skills	0%	7	7	100%	12	12	100%	23	23	100%	35	36	97%
Families will learn anger management.	0%	2	2	100%	0	0	#DIV/0!	0	0	#DIV/0!	4	6	67%
Families with unmet medical needs have been referred to appropriate medical personnel	0%	2	2	100%	3	3	100%	4	4	100%	8	8	100%
Families will be safe and stable (Children in home after 1 year.)	0%	12	14	86%	20	26	77%	25	34	74%	37	47	79%

**Quarterly Report Narrative**

If necessary, use the text box below to provide a **brief** explanation regarding the data contained in the report (i.e. "Other case closures").

\* closure under other was for assessed/ decided not to serve/ family did not need intensive service